

BAYSHORE SANITARY DISTRICT
MINUTES
Meeting of February 27, 2025

Opening of Meeting and Roll Call:

The meeting was called to order at 7:03 P.M.

Present: Constantino, Gallagher, Rizzi, Sy, Tonna
Absent: None
Staff: District Clerk Landi, Counsel Mog, Maintenance Director Landi
Also: Felix Oviawe

Oral and Written Communications: (Concerning matters not on the Agenda; no action will be taken nor will extended discussion be permitted.)

- (1) Communications from members of the public
None
- (2) Communications from members of the District Board and Staff
None
- (3) Acknowledgment of recent communications to the District
None

Consent Agenda: *(Any member of the Board or the public can request that an item be removed from the Consent Agenda. If there are no objections all items are voted upon by one motion.)*

- (4) Minutes of the January 23, 2025 meeting
- (5) Payment authorization for bills and compensation
- (6) Accept January, 2025 report on District's current financial status
- (7) Accept January, 2025 checking account reconciliation

A motion was made by Director Constantino, seconded by Director Sy and unanimously passed by voice vote to approve items 4 – 7.

Board Reports – consideration of matters relating to:

- (8) President Gallagher
 - (a) LAFCo: No report.
 - (b) CSDA – Local Chapter: President Gallagher mentioned that she received an email from James Pruet, Chair of the Local Chapter.
- (9) Daly City: No report
- (10) Brisbane: No report

Staff Reports:

(11) Maintenance Director – consideration of matters relating to:

(a) Monthly report on District operations and maintenance: Responded to a high water alarm at the station; the problem was corrected. Mr. Landi told the Board that we have backup floats in the wetwell which can start the pumps.

An overflow at 27 Industrial Way was reported by Daly City. There was seepage around the manhole but it was not overflowing. Murgreen Environmental was called to respond. The line was last flushed by North San Mateo County Sanitation District in March, 2024. Mr. Oviawe showed the Board a video of the line on Industrial Way portions of which were quite full of grease. He suggested the Board consider doing some CCTV to get a base line of the condition of sewer mains. There was a second service request at 120 MacDonald Avenue. The cleanout was overflowing due to roots which had grown into the main from the lateral. Murgreen Environmental personnel were also called to clear the stoppage.

Director Tonna reported an open door on the abandoned pump station to the Maintenance Director. Mr. Landi said the door is actually missing and showed the Board some photos of the station. The area is extremely overgrown with brush but he said that clearing it might create a public nuisance. He is trying to figure out how to get some plywood out to the station and securely fasten it to the building. In response to a question he said the building is about the size of the CPS meeting room. It is a two level structure with pumps once located in the lower level.

On February 26 the Maintenance Director inspected 45 laterals at Point Martin. All passed but will be televised prior to occupancy. He reminded personnel that they have not taken out the necessary connection permits. About 18-20 of the homes have lower levels necessitating pumps to transport the wastewater up to the main.

The replacement fuel tank has been received by Bayside Equipment but some parts are missing. The tank should be installed by the March meeting.

(b) Murgreen Environmental maintenance schedule: Preventive cleaning of 14,500 feet of main and 6,052 feet of FOG lines has been cleaned. About 15,000 feet is left to complete the cleaning of 1/3rd of the system. During the reporting period Mr. Oviawe worked with the Maintenance Director packing pumps. He also worked with Tesco via telephone to establish remote access so he can monitor the pumps. The SCADA program is currently not working and Tesco is schedule to visit the CPS tomorrow to reboot the system. There was also a problem with our Comcast connection.

(12) District Engineer – consideration of matters relating to: In the Engineer's absence some topics were discussed and other information is taken from his monthly report.

(a) January meter reading data: The average daily flow in January was 278,344 gallons. There was 0.35" of rain in January. (taken from monthly report)

(b) Various cabling projects: Plans have been submitted and comments sent to Daly City. The various projects can proceed as proposed. Believe the IIG project has been completed and final repair at Geneva and MacDonald is complete. Revised plans have not yet been submitted for the Smart Corridor project. (taken from monthly report)

(c) Midway Village Phase 2: The Clerk said that payment has been received and the permit issued. An industrial discharge permit for construction groundwater discharges was to be authorized and signed; however, the document was incomplete. This item will be revisited at the March meeting.

(d) SFPUC contract negotiations: District Counsel reported that the SFPUC has advised that they are working on a draft agreement to begin the negotiations. It is not likely that this will be

done by the July 31 expiration of the current contract. One item being proposed is for the term of the contract to be 30 years.

(e) SFPUC billing of BSD customers: The Clerk reported that the last she heard they are still researching the double billing.

(f) Kinder Morgan industrial discharge renewal permit: The permit has been prepared and signed by the President.

(g) Cormorant: Daly City held a public hearing on this battery storage project. Director Tonna doesn't believe there will be a fire suppression system. In his monthly report Engineer Yeager said that shape files for the District GIS map were provided to the designer and that they will need to address conflicts with laterals especially along Schwerin Street.

(13) District Counsel – consideration of matters relating to:

(a) Update on Baylands Project: An attorney reached out to Counsel Mog. The Baylands group wants to set up a meeting to talk about the project and initial confidential agreements. This engineer wanted to confirm that Alex Mog was District Counsel.

(14) District Clerk – consideration of matters relating to:

(a) Accounting system transition: The expectation is that the transition will be complete by the March meeting.

(b) District's 100th anniversary: The Clerk sent an email to Supervisor Canepa asking about the process/protocol to request recognition of the District's 100th anniversary. She has not received a response and will follow up.

There was discussion about getting prices for a banner. The Maintenance Director will check with Sarkis Signs. President Gallagher would like to have chairs and a canopy—need to check rental possibilities. It was also suggested that we have giveaways, i.e. pens, magnets, etc. The Clerk will follow up with the popcorn rental vendor

Old Business:

(15) Succession Planning: No report.

New Business:

(16) Reports on other matters: no action will be taken
None

Adjournment:

A motion was made by Director Constantino, seconded by Director Sy and passed to adjourn the meeting at 8:17 P.M. The next meeting is March 27, 2025 at 7:00 P.M.
Submitted by Joann Landi

/s/ Iris Gallagher
President

/s/ Norman Rizzi
Secretary