

BAYSHORE SANITARY DISTRICT
MINUTES
Meeting of December 22, 2022

Opening of Meeting and Roll Call:

The meeting was called to order at 6:05 P.M.

Present: Constantino, Gallagher, Rizzi, Sy, Tonna
Absent: None
Staff: Maintenance Director Landi, Engineer Yeager, District Clerk Landi and Counsels Bakker and Alex Mog

Oral and Written Communications: (Concerning matters not on the Agenda; no action will be taken nor will extended discussion be permitted.)

- (1) Communications from members of the public
None
- (2) Communications from members of the District Board and Staff
President Gallagher thanked the Maintenance Director for decorating the pump station — it's very festive.
- (3) Acknowledgment of recent correspondence to the District
There is a CASA conference in Palm Springs January 25-27. No Director plans to attend that conference but perhaps someone will attend the summer conference.

Consent Agenda: *(Any member of the Board or the public can request that an item be removed from the Consent Agenda. If there are no objections all items are voted upon by one motion.)*

- (4) Minutes of the November 17, 2022 meeting
- (5) Payment authorization for bills and compensation
- (6) Accept November, 2022 report on District's current financial status
- (7) Accept November, 2022 checking account reconciliation

A motion was made by Director Constantino , seconded by Director Tonna and passed by voice vote to approve items 4-7.

Board Reports – consideration of matters relating to:

- (8) President Gallagher
 - (a) LAFCo: No report.
 - (b) CSDA – Local Chapter: no report
- (9) Daly City: No report.
- (10) Brisbane: no report

Staff Reports:

(11) Maintenance Director – consideration of matters relating to:

(a) Monthly report on District operations and maintenance: We have been experiencing problems with the generator. Bayside Equipment has responded twice and it appears that the computer board shuts down during an emergency. A replacement board was ordered and is approximately \$3,500.

The filter bed which controls odors has a faulty blower motor which has been removed. Pump Repair Service ordered a new motor which should arrive in a couple weeks. The old motor had been in service for 25 years and ran 24 hours a day.

Thirty Six fluorescent tubes were replaced in the pump room and board room.

The Board viewed a slide presentation of the Midway Village redevelopment project. Once the road is brought up to grade the sewer lines can be video inspected.

On November 21 there was a service request at 403 Accacia Street for an overflowing cleanout. North San Mateo County Sanitation District (NSMCSD) was summoned but found that the cleanout is nonconforming due to a 2" standpipe in the line. Notification was left at the property advising that the owner needed to call a plumber. On December 19 a neighbor reported that the cleanout was again overflowing. After leaving a number of notices at the property the tenant called on December 21 and advised that the owner was calling a plumber. As of today the problem has not been corrected. Since the cleanout is nonconforming it is the owner's responsibility to remedy the problem. The Engineer will provide the owner's contact information so that we can send a letter. Mr. Landi will continue to monitor the situation and will advise Daly City since the overflow is entering a storm drain.

There was a service request at 2990 Geneva Avenue. The cleanout is located on private property so the problem was taken care of by the owner.

(12) District Engineer – consideration of matters relating to:

(a) November meter reading data: The average daily flow was 266,700 gallons. There were 5 rain events resulting in 2" of rainfall.

(b) 2022-23 Entitlements: Dollar Tree and 2463-65 Geneva Avenue appear to have repaired their leakage problems. Will verify after receiving the next water readings from Daly City. The other two customers, TransDev and Royal Palace, have paid for additional capacity.

(c) Long-term Entitlement: The Engineer and Clerk have reviewed all the entitlement histories and an updated list has been compiled. Some clarifying language re Capacity Entitlements needs to be addressed in the Ordinance Code.

(d) Point Martin, Phase 1: This project is getting confusing; another set of utility plans has been submitted. Phase 1 has 37 lots and the developer has made submittals. Now they are providing submittals on 16 lots but it is not connected to the original 37 lots as far as the utility plans are concerned. They are making submittals to Daly City and then the City routes them to us for comment. Moving forward there will be a total of 53 lots. Engineer Yeager added that Daly City has been very good in keeping him apprised of projects affecting the District.

(e) Battery storage project at 2665 Geneva Avenue: This is the Geneva Drive In property and the proponent has a 20 year lease. This project is part of the electrification of Caltrans. There is no time line that Engineer Yeager is aware of but they have been advised that they need a Class 4 permit and there needs to be some thought given to how the District is going to be able to sewer the developments. No one seems concerned with long term planning.

(f) Midway Village Phase 2: MidPen is proposing to build 109 new units between Phase 1 and Schwerin Street adjacent to Partridge Avenue. Besides the living units there will also be a learning center. Then they will demolish 60 existing units and move those residents into Phase 1. Mr. Yeager attended a zoom meeting and the big item to be addressed is that they want to have a couple of the sewers for Phase 2 temporary and then when they build Phase 3 they will make them permanent. They were advised that they need to develop plans showing the long range plans. They will have to abandon some easements and establish new easements. MidPen made a submission to Daly City Planning & Zoning.

(g) Midway Village water meters: The existing water system has been reconfigured and MidPen has added some meters. The meters hadn't been read when we computed the 2022-23 sewer service charges so Engineer Yeager used an average based on previous years. Daly City has begun to read the meters so we will have accurate information going forward. Some of the water is being used by the contractors.

(h) North San Mateo County Sanitation/Daly City cleaning charges: The Midway Village temporary sewer line through the park needed to be cleaned by NSMCSD. Maintenance of this line is the responsibility of MidPen and the bill will be provided to them for payment.

(i) Brisbane interceptor sewer: The line goes from the Brisbane Valley Drive pump station to San Francisco along Bayshore Boulevard. The District's force main is on the east side and Brisbane's line is on the west side; both were built in the early 70's. There are no above ground markings for either. There have been numerous cabling projects proposed along Bayshore Boulevard and none of the plans show this interceptor. Brisbane has added it to their GIS system. Bayshore Boulevard is in parts of Daly City and Brisbane. Our lines are at the northern portion of Bayshore Boulevard. The last 2 commercial lots (Silvestri Statues) appear to go into the San Francisco sewer. Engineer Yeager is working with Brisbane and Daly City to be able to provide good information re location of utilities as all these cabling projects are proposed.

(j) Bayshore Boulevard cabling projects: Several have been proposed and 2 have submitted a permit application and paid the deposit. Engineer Yeager suspects the projects are being built on spec and there is a chance that one or more may never come to fruition. He advised the Board that he provides one plan review but advises developers that no more review will be done until they have submitted a plan check deposit.

(k) SFPUC annual sewer service charge: With regard to the 2022-23 charge, San Francisco's calculation of the oil and grease factor is correct. The Engineer will advise the SFPUC that we are satisfied with the billing.

(13) District Counsel – consideration of matters relating to:
No report.

(14) District Clerk – consideration of matters relating to:

(a) Final FY 2021-22 audit: The audit was provided in the Board's meeting packets. Since there are no comments of questions the Clerk will have it posted on the District's website.

Old Business:

(15) Community outreach – newsletter: Continued to January, 2023.

New Business:

(16) Meeting schedule for 2023

The following schedule was agreed upon.

January 26	May 25	September 28
February 23	June 22	October 26
March 23	July 27	November 16
April 27	August 24	December 21

(17) Election of officers for 2023

A motion was made by Director Tonna, seconded by Director Constantino and approved by census to retain the same slate of officers for 2023.

President: Iris Gallaher
Vice President: Kenneth Tonna
Secretary-Treasurer: Norman Rizzi

(18) Reports on other matters: no action will be taken

Director Tonna said that the Cow Palace is beginning to host more events at the venue; that is nice to see.

Closed Session:

(19) Significant exposure to litigation pursuant to §54956.9(b): one case
A Closed Session was not necessary.

Adjournment:

The meeting was adjourned at 7 P.M. The next meeting is January 26, 2023

Submitted by, Joann Landi

Iris Gallagher
President

Norman Rizzi
Secretary