

BAYSHORE SANITARY DISTRICT
MINUTES
Special Meeting of October 6, 2022

Opening of Meeting and Roll Call:

The meeting was called to order at 7:03 P.M. As permitted per State of California Executive Orders N-29-20 and N-08-21 the meeting of the Bayshore Sanitary District was conducted via Zoom. Members of the public were invited to join the meeting. The information on how to join the meeting was included in the posted agendas.

Present: Constantino, Gallagher, Rizzi, Tonna

Absent: None

Staff: Maintenance Director Landi, Engineer Yeager, District Clerk Landi and Linda Sy

Oral and Written Communications: (Concerning matters not on the Agenda; no action will be taken nor will extended discussion be permitted.)

- (1) Communications from members of the public
None
- (2) Communications from members of the District Board and Staff
None
- (3) Acknowledgment of recent correspondence to the District
None

Old Business:

- (4) Board vacancy
 - (i) Candidate interview(s), Q&A by the Board of Directors: Linda Sy, a 25 year resident and registered voter in the District has expressed an interest in joining the Board. She briefly told the Board what she knew about the District based on her visiting the website and also some biographical information about herself. President Gallagher provided information about the following:
 - (1) The District handles wastewater which is transported to and treated by the SFPUC;
 - (2) The City of Daly City manages the storm line system;
 - (3) The District conducts routine preventive maintenance to its system;
 - (4) The Board meets on the 4th Thursday of the month and occasionally will call for an additional special meeting. At those meetings the Board receives reports from contract staff;
 - (5) The majority of the District funding is generated by the annual sewer service charge which is calculated based on water consumption.

During the President's presentation various questions were posed by the Board and Staff, i.e. what is the function of a board member, familiarity with working with finances, practicing discretion, etc. The Clerk briefly explained the requirement to submit a Form 700 – Statement of Economic Interests - and what that form discloses. The Maintenance Director volunteered to take Ms. Sy on a tour of the District and its facilities. Ms. Sy said she likes to research, works with

numbers and likes structure. She was pleased to receive the agenda for this meeting and believes that kind of structure helps meetings to run smoothly and get things done.

Ms. Sy left the meeting at 7:43 P.M.

Engineer Yeager mentioned the projects in the pipeline, the day-to-day running of the District, the financial aspects, etc. In other words there is a lot to learn for a new addition to the Board.

(ii) Appoint candidate to fill vacancy: After discussion among the Board and Staff, a motion was made by Director Tonna to appoint Linda Sy to fill the vacancy. The motion was seconded by Director Rizzi and passed by the following roll call vote:

Ayes: Constantino, Gallagher, Rizzi, Tonna

Noes: None

Absent: None

President Gallagher said she will notify Linda Sy of her appointment and she will be sworn in at the October 20, 2022 meeting which will be in person.

New Business:

(5) Reports on other matters: no action will be taken
None

Adjournment:

The meeting was adjourned at 7:55 P.M. The next meeting is October 20, 2022 at 7:00 P.M.

Submitted by, Joann Landi

/s/ Iris Gallagher
President

/s/ Norman Rizzi
Secretary