

BAYSHORE SANITARY DISTRICT
MINUTES
Special Meeting of July 11, 2019

Roll Call:

The meeting was called to order at 7:03 P.M.

Present: Constantino, Gallagher, Rizzi, Swanbeck, Tonna

Absent: None

Also: Maintenance Director Landi, Engineer Yeager, and Clerk Landi

Oral and Written Communications: *(Concerning matters not on the Agenda; no action will be taken nor will extended discussion be permitted.)*

(1) Communications from members of the public

None

(2) Communications from members of the District Board and Staff

President Gallagher mentioned that CSDA will be holding its 50th Anniversary Conference in Anaheim September 25-28. The Clerk will place this item on the July 25 Agenda.

(3) Acknowledgment of recent correspondence to the District

None

Budget Workshop:

The Workshop began at 7:07 P.M. The Board and Staff were provided a budget worksheet which included the amounts budgeted for Fiscal Year 2018-19. The worksheet also included the actual/projected revenues and expenses through the end of the fiscal year and a column for Fiscal Year 2019-20 projections.

Engineer Yeager provided a packet which included: (1) Summary of 2019-20 Sewer Service Charges; (2) SFPUC contract information; (3) NSMCSD calculations; (4) collection system CIP; and (5) CIP projects.

The discussion began with the projected revenues for FY 2019-20. There will be a significant increase in connection fees since some anticipated development did not occur during FY 2018-19. Estimated interest revenue was increased as the interest rate on the LAIF account has been incrementally increasing each quarter.

It will not be necessary to allocate a contribution for contingency funds to balance the budget for FY 2019-20. Total estimated revenues are \$1,584,000.

Operating expenditures were reviewed account-by-account, needs assessed and budgeted at \$1,416,700. This amount reflects the contract for preventive maintenance and emergency response entered into as of March 1.

The following capital projects were funded: Pump Rehabilitation, Collection System CIP, Smoke Testing – Basin #1, CCTV Mainline Inspection, CCTV Lateral Inspection and Telemetry Upgrade. The total Capital Improvement expense is \$150,000.

A contribution of \$17,300 will be made to Contingency Funds.

The Total Expenses and Contributions for FY 2019-29 is \$1,584,000.

New Business:

- (4) Reports on other matters: no action will be taken
None

Adjournment:

The meeting was adjourned at 8:19 P.M. The next Regular Meeting is July 25, 2019 at 7:00 P.M.

Submitted by Joann Landi
District Clerk

/s/ Iris Gallagher, President

/s/ Norman Rizzi, Secretary-Treasurer