

# BAYSHORE SANITARY DISTRICT

## AGENDA

Special Meeting of June 4, 2026 at 7:00 P.M.  
36 Industrial Way, Brisbane, CA 94005

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### Opening of Meeting and Roll Call:

Present: Rizzi, Tonna, Gallagher, Sy  
Absent: Constantino  
Staff: District Clerk Landi, Maintenance Director Landi, Counsel Mog, and Engineer Yeager  
Also: Felix Oviawe, Murgreen Environmental

**Oral and Written Communications:** (Concerning matters not on the Agenda; no action will be taken nor will extended discussion be permitted.)

- (1) Communications from members of the public:
- (2) Communications from members of the District Board and Staff:
- (3) Acknowledgment of recent communications to the District:

**Consent Agenda:** *(Any member of the Board or the public can request that an item be removed from the Consent Agenda. If there are no objections all items are voted upon by one motion.)*

- (4) Minutes of the April 23, 2026 meeting
- (5) Payment authorization for bills and compensation
- (6) Accept April, 2026 report on District's current financial status
- (7) Accept April, 2026 checking and LAIF account reconciliations

A motion was made by Director xx, seconded by xx and passed by voice vote to approve items 4 – 7

### Board Reports – consideration of matters relating to:

- (8) President Tonna
  - (a) LAFCo –
  - (b) CSDA
- (9) Daly City:
- (10) Brisbane:

### Staff Reports:

- (11) Maintenance Director – consideration of matters relating to:
  - (a) Monthly report on District operations and maintenance-
  - (b) Service Request at 507 Allan St. –

- (12) District Engineer – consideration of matters relating to:
- (a) April meter reading data-
  - (b) Brisbane Baylands-
  - (c) 2026 Sewer Service Charges –
  - (d) Various Cabling Projects –
  - (e) Brisbane P&Z –
  - (f) Cormorant Electric Transmission Line –
  - (g) Capacity Entitlement –
  - (h) SFPUC Duplicate Billing –
  - (i) SFPUC Contract Negotiations-
  - (j) Bartle Sewer Rate Study
- (13) District Counsel – consideration of matters relating to:
- (a) Review of Draft Ordinance Updating District Code -
  - (b) CPS Driveway – Need Title search
- (14) District Clerk – consideration of matters relating to:
- (a) Change July Board meeting to 7/16 (due to SMCo tax roll & required Resolution)
  - (b) Interest in open seat
  - (c) Policy Forms & Incumbent List for Statewide General Election
  - (d) Ethics, Sexual Harassment, and required Fiscal Training

**Old Business:**

- (15) Succession Planning -
- (a) Murgreen - Amended Scope for Maintenance Director Role
  - (b) CSMS – Advisory Role until ~12/31/26 with a reduced monthly stipend.

**New Business:**

- (16) Reimbursement Request from The Yamasaki's - 507 Allan Street
- (17) Reports on other matters:

**Next Resolution #2026-01**  
**Next Ordinance #110**

The Board reserves the right to take action on or to conduct a closed session in connection with any item of business on its Agenda insofar as it is legally permitted to do so pursuant to the Ralph M. Brown Act.

**AMERICANS WITH DISABILITIES ACT:** In compliance with the Americans With Disabilities Act, those requiring auxiliary aids or services in attending or participating in this meeting should notify the District at least 48 hours prior to the meeting at (415) 467-1144 or [BayshoreSanitary@aol.com](mailto:BayshoreSanitary@aol.com).