

BAYSHORE SANITARY DISTRICT

AGENDA

Regular Meeting of March 26, 2026 at 7:00 P.M.
36 Industrial Way, Brisbane, CA 94005

Opening of Meeting and Roll Call:

Present: Constantino, Gallagher, Rizzi, Sy, Tonna
Absent: None
Staff: District Clerk Landi, Maintenance Director Landi, Counsel Mog, and Engineer Yeager
Also: Felix Oviawe, Murgreen Environmental

Oral and Written Communications: (Concerning matters not on the Agenda; no action will be taken nor will extended discussion be permitted.)

- (1) Communications from members of the public:
- (2) Communications from members of the District Board and Staff:
- (3) Acknowledgment of recent communications to the District:

Consent Agenda: *(Any member of the Board or the public can request that an item be removed from the Consent Agenda. If there are no objections all items are voted upon by one motion.)*

- (4) Minutes of the February 26, 2026 meeting
- (5) Payment authorization for bills and compensation
- (6) Accept February, 2026 report on District's current financial status
- (7) Accept February, 2026 checking and LAIF account reconciliations

A motion was made by Director _____, seconded by Director _____ and passed by voice vote to approve items 4 – 7

Board Reports – consideration of matters relating to:

- (8) President Gallagher
 - (a) LAFCo –
 - (b) CSDA – Local Chapter:
- (9) Daly City:
- (10) Brisbane:
- (11) Final Audit Review from Fechter & Co. for FY 24/25

Staff Reports:

- (11) Maintenance Director – consideration of matters relating to:
 - (a) Monthly report on District operations and maintenance-

- (12) District Engineer – consideration of matters relating to:
 - (a) February Meter Reading Data
 - (b) Capacity Entitlement Fees
 - (c) IIG Bayshore Blvd.
 - (d) PG & E Schwerin
 - (e) Midway Village
 - (f) SFPUC Wastewater Utility Budget
 - (g) SFPUC Contract Negotiations
 - (h) Upcoming Rate Increase
 - (i) Ordinance Revisions

- (13) District Counsel – consideration of matters relating to:
 - (a) Unused Permit Refunds – clerk question
 - (b) Murgreen Scope for Maintenance Director – Discuss amended proposal and additional duties not included in original scope

- (14) District Clerk – consideration of matters relating to:
 - (a) Prop 218 style notice for rate increase
 - (b) Signatory changes for Tri Counties & On-line bill pay & ACH payment process
 - (c) CSDA leadership conference in July

Old Business:

- (15) Succession Planning
Posting on Nextdoor for open seat

New Business:

- (16) Election of officers for 2026 – continued to April 23, 2026 meeting
- (17) Reports on other matters:

Adjournment: _____ pm

Next Resolution #2026-01
Next Ordinance #110

The Board reserves the right to take action on or to conduct a closed session in connection with any item of business on its Agenda insofar as it is legally permitted to do so pursuant to the Ralph M. Brown Act.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans With Disabilities Act, those requiring auxiliary aids or services in attending or participating in this meeting should notify the District at least 48 hours prior to the meeting at (415) 467-1144 or BayshoreSanitary@aol.com.