

BAYSHORE SANITARY DISTRICT

AGENDA

Regular Meeting of December 18, 2025 at 6:00 P.M.

Opening of Meeting and Roll Call:

Oral and Written Communications: (Concerning matters not on the Agenda; no action will be taken nor will extended discussion be permitted.)

- (1) Communications from members of the public
- (2) Communications from members of the District Board and Staff
- (3) Acknowledgment of recent communications to the District

Consent Agenda: *(Any member of the Board or the public can request that an item be removed from the Consent Agenda. If there are no objections all items are voted upon by one motion.)*

- (4) Minutes of the November 20, 2025 meeting
- (5) Payment authorization for bills and compensation
- (6) Accept November, 2025 report on District's current financial status
- (7) Accept November, 2025 checking and LAIF account reconciliations

Board Reports – consideration of matters relating to:

- (8) President Gallagher
 - (a) LAFCo
 - (b) CSDA – Local Chapter
- (9) Daly City
- (10) Brisbane

Staff Reports:

- (11) Maintenance Director – consideration of matters relating to:
 - (a) Monthly report on District operations and maintenance
- (12) District Engineer – consideration of matters relating to:
 - (a) November meter reading data
 - (b) Various cabling
 - (c) Brisbane Landfill Industrial Discharge Permit
 - (d) Comorant
 - (e) Cow Palace redevelopment
 - (f) Sanitary Sewer System Service Area Boundary Map
 - (g) Point Martin
 - (h) Capacity Entitlement fees
 - (i) Upcoming rate increase
 - (j) SFPUC FY 2025-26 Sewer Service Charge
 - (k) SFPUC Term Sheet and Model

- (l) SFPUC billing of BSD customers
- (13) District Counsel – consideration of matters relating to:
 - (a) Legal requirements for meeting participation via zoom
 - (b) Approve Amendment to Murgreen Environmental’s Agreement regarding Carlyle Pump Station Maintenance and Maintenance Director Duties
- (14) District Clerk – consideration of matters relating to:
 - (a) On-line bill pay for reoccurring expenses
 - (b) Offer ACH for Permits & Capacity Entitlement Payments
 - (c) LAIF webinar

Old Business:

- (15) Succession Planning

New Business:

- (16) 2026 meeting schedule
- (17) Election of officers for 2026
- (18) Reports on other matters: no action will be taken

Adjournment:

Next Resolution #2025-06
Next Ordinance #110

The Board reserves the right to take action on or to conduct a closed session in connection with any item of business on its Agenda insofar as it is legally permitted to do so pursuant to the Ralph M. Brown Act.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans With Disabilities Act, those requiring auxiliary aids or services in attending or participating in this meeting should notify the District at least 48 hours prior to the meeting at (415) 467-1144 or BayshoreSanitary@aol.com.