

BAYSHORE SANITARY DISTRICT

AGENDA

Meeting of April 25, 2024 at 7:00 P.M.

Opening of Meeting and Roll Call:

Oral and Written Communications: (Concerning matters not on the Agenda; no action will be taken nor will extended discussion be permitted.)

- (1) Communications from members of the public
- (2) Communications from members of the District Board and Staff
- (3) Acknowledgment of recent communications to the District

Consent Agenda: *(Any member of the Board or the public can request that an item be removed from the Consent Agenda. If there are no objections all items are voted upon by one motion.)*

- (4) Minutes of the March 28, 2024 meeting
- (5) Payment authorization for bills and compensation
- (6) Accept March, 2024 report on District's current financial status
- (7) Accept March, 2024 checking account reconciliation

Board Reports – consideration of matters relating to:

- (8) President Gallagher
 - (a) LAFCo
 - (b) CSDA – Local Chapter
- (9) Daly City
- (10) Brisbane

Staff Reports:

- (11) Maintenance Director – consideration of matters relating to:
 - (a) Monthly report on District operations and maintenance
- (12) District Engineer – consideration of matters relating to:
 - (a) March 2024 meter reading data
 - (b) Various cabling projects
 - (c) North San Mateo County Sanitation District/City of Daly City maintenance contract
 - (d) North San Mateo County Sanitation District/City of Daly City sewer cleaning list
 - (e) CPS Maintenance Scope
 - (f) 99 Robinson and 260 Oriente Street
 - (g) Carlyle Pump Station Master Plan
 - (h) Midway Village Phase 2

- (i) Point Martin
 - (j) 2024 Sewer Service Charge Report
 - (k) Procedures Manual
 - (f) Brisbane Baylands – CalWater Non-binding Letter of Understanding
- (13) District Counsel – consideration of matters relating to:
(a) East Palo Alto Sanitary District information request
- (14) District Clerk – consideration of matters relating to:
(a) Clerk transition update

Old Business:

- (15) Succession Planning

New Business:

- (16) Informational letter to property owners
(17) District’s 100th Anniversary – established May 18, 1925
(18) Reports on other matters: no action will be taken

Adjournment:

Next Resolution #2024-01
Next Ordinance #108

The Board reserves the right to take action on or to conduct a closed session in connection with any item of business on its Agenda insofar as it is legally permitted to do so pursuant to the Ralph M. Brown Act.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans With Disabilities Act, those requiring auxiliary aids or services in attending or participating in this meeting should notify the District at least 48 hours prior to the meeting at (415) 467-1144 or BayshoreSanitary@aol.com.