

BAYSHORE SANITARY DISTRICT

AGENDA

Meeting of November 21, 2024 at 7:00 P.M.

Opening of Meeting and Roll Call:

Oral and Written Communications: (Concerning matters not on the Agenda; no action will be taken nor will extended discussion be permitted.)

- (1) Communications from members of the public
- (2) Communications from members of the District Board and Staff
- (3) Acknowledgment of recent communications to the District

Consent Agenda: *(Any member of the Board or the public can request that an item be removed from the Consent Agenda. If there are no objections all items are voted upon by one motion.)*

- (4) Minutes of the October 24, 2024 meeting
- (5) Payment authorization for bills and compensation
- (6) Accept October, 2024 report on District's current financial status
- (7) Accept October, 2024 checking account reconciliation

Board Reports – consideration of matters relating to:

- (8) President Gallagher
 - (a) LAFCo
 - (b) CSDA – Local Chapter
- (9) Daly City
- (10) Brisbane

Staff Reports:

- (11) Maintenance Director – consideration of matters relating to:
 - (a) Monthly report on District operations and maintenance
 - (b) District yard repair and removal of shrubbery overgrowth
 - (c) Quote from ASF Electric
- (12) District Engineer – consideration of matters relating to:
 - (a) October meter reading data
 - (b) Various cabling projects
 - (c) Midway Village Phase 2
 - (d) SFPUC annual sewer service charge
 - (e) Procedures Manual
- (13) District Counsel – consideration of matters relating to:

- (14) District Clerk – consideration of matters relating to:
 - (a) FY 23-24 audit
 - (b) Quickbooks online subscription

Old Business:

- (15) Succession Planning
 - (a) Discussion/negotiation for preventive maintenance and emergency response beginning February 1, 2025
 - (b) Future CPS service provider for FY 2024-05 and beyond
- (16) District’s 100th Anniversary

New Business:

- (17) Reports on other matters: no action will be taken

Adjournment:

Next Resolution #2024-06
Next Ordinance #110

The Board reserves the right to take action on or to conduct a closed session in connection with any item of business on its Agenda insofar as it is legally permitted to do so pursuant to the Ralph M. Brown Act.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans With Disabilities Act, those requiring auxiliary aids or services in attending or participating in this meeting should notify the District at least 48 hours prior to the meeting at (415) 467-1144 or BayshoreSanitary@aol.com.