

# BAYSHORE SANITARY DISTRICT

## AGENDA

**Regular Meeting of February 25, 2021, 7:00 P.M.**

---

*As permitted per State of California Executive Order N-29-20 the meeting of the Bayshore Sanitary District will be conducted via tele/video conference. The meeting will be accessible to any members of the public seeking to attend and/or to address the Board of Directors. Members of the public may call 415-467-1144 to be provided the call-in information.*

### **Opening of Meeting:**

### **Roll Call:**

**Oral and Written Communications:** (Concerning matters not on the Agenda; no action will be taken nor will extended discussion be permitted.)

- (1) Communications from members of the public
- (2) Communications from members of the District Board and Staff
- (3) Acknowledgment of recent correspondence to the District

**Consent Agenda:** *(Any member of the Board or the public can request that an item be removed from the Consent Agenda. If there are no objections all items are voted upon by one motion.)*

- (4) Minutes of the Regular Meeting January 28, 2021
- (5) Payment authorization for bills and compensation
- (6) Accept January, 2021 report on District's current financial status
- (7) Accept January, 2021 checking account reconciliation

### **Board Reports – consideration of matters relating to:**

- (8) President Gallagher
  - (a) LAFCo
  - (b) CSDA – Local Chapter
- (9) Daly City
- (10) Brisbane
- (11) Director Swanbeck
  - (a) SMC Multijurisdictional LHMP Partner Planning kickoff meeting and District participation

### **Staff Reports:**

- (12) Maintenance Director – consideration of matters relating to:
  - (a) Monthly report on District operations and maintenance

- (13) District Engineer – consideration of matters relating to:
- (a) January meter reading data
  - (b) 2019-20 CIP
  - (c) Midway Village
  - (d) The Overlook
  - (e) Amendment #2 to NSMCSD/Daly City Preventive/Emergency Maintenance Agreement
  - (f) Daly City Protocol Agreement
  - (g) Connection Fee
  - (h) Discussion with Auditor regarding fixed assets
  - (i) Non-residential accounts list
  - (j) PG&E groundwater discharge
  - (k) CSRMA webinar – Sewer Force Main Condition Assessment
  - (l) SFPUC FY 2020-21 Sewer Service Charge
  - (m) Rate increase – next steps
- (14) District Counsel – consideration of matters relating to:
- (15) District Clerk – consideration of matters relating to:

**Old Business:**

- (16) Sewer Service Charge and Capacity/Connection Fee increase discussion

**New Business:**

- (17) Reports on other matters: no action will be taken

**Adjournment:**

**Next Resolution #2021-01**  
**Next Ordinance #107**

The Board reserves the right to take action on or to conduct a closed session in connection with any item of business on its Agenda insofar as it is legally permitted to do so pursuant to the Ralph M. Brown Act.

*AMERICANS WITH DISABILITIES ACT:* In compliance with the Americans With Disabilities Act, those requiring auxiliary aids or services in attending or participating in this meeting should notify the District at least 48 hours prior to the meeting at (415) 467-1144 or [BayshoreSanitary@aol.com](mailto:BayshoreSanitary@aol.com).